

# Registration Form

City of Albany  
Recreation & Community Services

1249 Marin Avenue  
Albany, CA 94706

(510) 528-8914 FAX  
(510) 524-9283 PHONE



Family Account Info (list all who will participate) Last Name	First Name	Birthdate	Gender (M/F)	Work/Cell Phone Number
PRIMARY (ADULT) CONTACT				( )
				( )
				( )
				( )

Address .....

City ..... State ..... ZIP .....

Home Phone ( ) ..... E-mail .....

Activity Signup: List each Participant	Class/Camp Name	Dates	Time	Fee
<b>TOTAL FEES</b>				<b>\$</b>

Payment Method  Cash  Check  Credit Card  
(Payable to City of Albany) Charge my:    

Card Number ..... Expiration Date .....

Credit Card Authorized Signature .....

## Refund Policy

Refunds requested prior to the first class/camp meeting:

*Four (4) business days or more:*

- Payee will be refunded less a \$10 administrative fee.
- If the payee chooses to transfer to another class/camp or apply a credit to their account, the \$10 fee will be waived.\*

## Refunds will not be granted after the first class or camp meeting

*Three (3) business days or fewer:*

- Payee will be refunded less \$30 (\$10 administrative fee plus a \$20 late fee).
- If the payee chooses to transfer to another class/camp or apply a credit to their account, the \$10 administrative fee will be charged.\*

\*Money remaining on account as of June 1 of each year will be refunded to the payee.

Refund Requests must be made in writing to:

City of Albany  
Recreation and Community Services  
1249 Marin Avenue  
Albany, CA 94706

or by fax to (510) 528-8914, or by email to [recinfo@albanyca.org](mailto:recinfo@albanyca.org).

**Liability Release:** I AGREE to assume the risk of accident or injury sustained from whatever cause in connection with the activity, and release the City of Albany, its officers, agents and employees from any and all liability for any such accident or injury caused by whatever reason, including but not limited to an act of omission. I understand that no medical insurance is provided.

**Photo Release:** I acknowledge that the City of Albany takes photographs and videotapes of its activities and events for publicity purposes and authorize the use of my image or my child's image by the City for such purposes. I understand I will not be compensated for use of photos or videos.