6:30 p.m.

1. Opening Remarks, Beth Pollard, City Manager

2. Brown Act requirements, Kat Wellman, Attorney (6:35 p.m.)

3. Commission/Committee/Board Manual, Jacqueline Bucholz, City Clerk (7:30 p.m.)

4. Running effective meetings, Mayor Farid Javandel (7:40 p.m.)

5. General questions and group discussion about Commission, Committee, and Board roles, policies, procedures, protocols, etc.

6. Closing remarks, City Manager

7. Adjournment (8:30 p.m.)