AGENDA
THURSDAY, MARCH 14, 2019, 7:00 PM

1. CALL TO ORDER / ROLL CALL:

2. APPROVAL OF MINUTES: FEBRUARY 14, 2019

3. PUBLIC COMMENT:
   For persons desiring to address the Commission on an item that is not on the agenda please note that each speaker is limited up to three (3) minutes. The Brown Act limits the Commission ability to take and/or discuss items that are not on the agenda; therefore, such items are normally referred to staff for comment or to a future agenda.

4. ANNOUNCEMENTS:
   Staff and Commission member announcements, reports and updates of status.
   4-1. Friends of Albany Parks Clean up Update
   4-2. Albany Loop Opening: March 27, 6 pm

5. PRESENTATIONS:

6. STREET TREE REMOVAL APPLICATIONS:
   6-1. Street Tree Removal Application for (1) one Camphor at 605 San Carlos Avenue

   Recommendation: Allow the property owner to continue with the removal of the tree and replace with 2 trees at property owner’s expense. One tree can be replanted onsite, the other tree to be planted at a site TBD.

   6-2. Street Tree Removal Application for (1) one Catalina Ironwood at 821 Cornell Avenue

   Recommendation: Remove the tree and replace with 2 trees at property owner's expense. One tree can be replanted onsite, the other tree to be planted at a site TBD.
7. DISCUSSION & POSSIBLE ACTION ON MATTERS RELATED TO THE FOLLOWING ITEMS:

7-1. Gift to the City: New Welcome to Albany Sign submitted by the Albany Community Foundation

Recommendation: That the Commission approve the Gifts to the City Application and Proposal submitted by the Albany Community. If approved this application will go to City Council for final approval.

7-2. 2019-2021 Work Plan

Recommendation: That the Commission discuss and finalize the 2019-2021 Work Plan.

7-3. Sugar Sweetened Beverage Tax Recommendations

Recommendation: That the Commission discuss and identify final recommendations regarding the expenditure plan for the City Council Study Session on April 1, 2019.

6. FUTURE AGENDA ITEMS:
Commissioners announce requests for future agenda items. No public comment will be taken on announcement of future agenda items.

7. NEXT MEETING: Thursday, April 11, 2019 7:00 pm, City Hall Council Chambers, 1000 San Pablo Ave. Please Note: there are no public meetings in August.

8. ADJOURNMENT:

NOTICE

As a general policy, the Commission/Committee/Board will not begin discussion or consideration of an agenda item after 10:00 pm.

Agendas are posted for public inspection in advance of meetings at the City Hall, the Albany Community Center, and the Albany Senior Center. Agendas and supporting documents can also be found online at: www.albanyca.org. Supporting documents and any public comments received will be made available for public inspection at City Hall. If you have any questions pertaining to any agenda item or meeting procedure, please contact the City Clerk’s Office at 510-528-5710 or cityclerk@albanyca.org.
Council and Commission meetings are broadcast live on KALB and streamed live on the City website and YouTube. Audio recordings of Committee meetings will be uploaded to the City website and YouTube within one week of each public meeting. Archives of past City meetings are available on the City website and YouTube. Please note that if you provide your name and address when speaking before the Committee it will become part of the official public record, which will be posted on the Internet and broadcast on KALB.

In compliance with the Americans with Disabilities Act (ADA), and State Law, if you need special assistance to participate in this meeting, please contact the City Administration Office 510-528-5710. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102.104 ADA Title II)". Upon request, we will provide written agenda materials in appropriate alternate formats, of disability related modification or accommodation, including auxiliary aids or services to enable individuals with disabilities to participate in public meetings. Please deliver a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least two (2) days before the meeting. Request should be sent to: cityclerk@albanyca.org or City Clerk, 1000 San Pablo Avenue, Albany, CA 94706.

The City of Albany is dedicated to maintaining its small-town ambience, responding to the needs of a diverse community, and providing a safe, healthy and sustainable environment.
MINUTES
THURSDAY, FEBRUARY 14, 2019, 7:00 PM

1. CALL TO ORDER / ROLL CALL: 7:00 pm; Absent: None

2. APPROVAL OF MINUTES: JANUARY 10, 2019
   Motion to approve: Commissioner Abbott
   Seconded by Chair Chang Frank
   Vote: Favor 6; Abstained 1; Motion carried

3. PUBLIC COMMENT
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4. ANNOUNCEMENTS
   Staff and Commission member announcements, reports and updates of status.

5. PRESENTATIONS
   5-1. Eagle Scout Project on Albany Hill
       Information only

6. STREET TREE REMOVAL APPLICATIONS

7. DISCUSSION & POSSIBLE ACTION ON MATTERS RELATED TO THE FOLLOWING ITEMS:
   7-1. Gift to the City: Marla Stephenson Memorial Tree and Plaque, Peggy Thomsen
         Pierce Street Park
         Motion to approve application: Commissioner Patterson
         Second: Commissioner Abbott
         Vote: Favor: All; Motion carried
7-2. **Marin Avenue (San Pablo to Masonic Avenues) Tree Planting Proposal**

    Motion to request Urban Forester to create an alternative planting plan that prioritizes uniformity: Commissioner Patterson
    Second: Commissioner Sardiñas
    Vote: Favor 6; Opposed 1; Motion carried

7-3. **Terrace Park Replacement Tree**

    Motion to approve planting of Coast Live Oak and request that the Urban Forrester return with options for where the tree should be planted: Commissioner Patterson
    Second: Commissioner Abbott
    Vote: Favor All; Motion carried

7-4. **Street Tree Removal Policy Sub-Committee**

    Motion to approve the Policy with changes brought up in meeting: Commissioner Patterson
    Second: Commissioner Noble
    Vote: Favor: 6; 1 Abstained; Motion carried

7-5. **Sugar Sweetened Beverage Tax Recommendations (This item was moved to 7-6)**

    Commission discussed and identified recommendations regarding the expenditure plan for the City Council Study Session and will continue this discussion at the next meeting.

7-6. **2019-2021 Work Plan (This item was moved to 7-5)**


7-7. **Selection of Chair & Vice Chair**

    Harriet Patterson: Chair
    Hillary Sardiñas: Vice Chair

6. **FUTURE AGENDA ITEMS**

    Commissioners announce requests for future agenda items. No public comment will be taken on announcement of future agenda items.
7. **NEXT MEETING:** Thursday, March 14, 2019 7:00 pm, City Hall Council Chambers, 1000 San Pablo Ave. Please Note: there are no public meetings in August.

8. **ADJOURNMENT:** 10:05 pm

**NOTICE**

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The City of Albany is dedicated to maintaining its small-town ambience, responding to the needs of a diverse community, and providing a safe, healthy and sustainable environment.
Staff Report / City of Albany Street Tree Inspection

Assignment: Review trees and provide recommendations for:
- ☒ Removal
- ☐ Pruning
- ☐ Sidewalk Repair
- ☐ Root Pruning
- ☐ Planting

Tree Location: 605 San Carlos Ave  Tree # (direction of traffic): 1

Species: Camphor (1) - 32’ ht, 36” dbh  ☐ Photos taken

Staff Recommendation:
Recommendation is to allow the property owner to continue with the removal of the tree by a licensed contractor and replace with 2 trees at property owner's expense.
Two replacement trees will be required. One tree can be replanted onsite, the other tree to be planted at a site TBD.
Tree planting by city contractor cost is $250 per tree. Total planting cost $500. Stump grinding by city contractor cost approx. $800. Property owner may choose to have stump ground by their own contractor. City cost $0.
Fiscal impact: Cost estimated at $0.00

Tree Description:
Health: fair
Structure: poor

Site Description:
Large overmature Camphor tree in planting strip

Discussion:
Pros: tree still has some foliage after partial removal by property owner's contractor
Cons: about 80% of the canopy had been removed, many stubs and tears on limbs would require complete removal leaving several large open wounds on a tree that is already showing signs of decline. Scheduled sidewalk repair will further injure and weaken the tree due to root pruning that will be necessary. This tree would most likely have survived sidewalk repair alone, but that, along with the partial removal work that was done would leave this tree as a safety risk. there is little chance that the tree will recover from the damage done.

Summary:
Tree meets Emergency City Tree Removal Criteria: ☐
Tree meets Non-Emergency City Tree Removal Criteria: a) ☒  b) ☐  c) ☐  d) ☐  e) ☐  f) ☐

Inspected by: John Hawkridge, Urban Forester, ISA Certified Arborist WE-3063AU
Date: 2019-02-27
TREE HAZARD EVALUATION FORM

Site Address: 605 San Carlos
Assessment Date: 2019-02-27
Property Owner’s Name: Ramona Collins [public] [private]
Arborist’s Name: John Hawkridge  ISA Certified Arborist No.: WE-3063AU
Requested by: [City] [Property Owner]
Attachments: [site plan] [photographs] [other _____]

Tree Risk Assessment (standard ANSI A300 (Part 9)-2017 Tree Risk Assessment) level:
☐ Level 1: Limited visual assessment of an individual tree or population of trees
☒ Level 2: A 360-degree visual evaluation of a tree where the crown, trunk, trunk flare, above-ground roots, and site conditions are evaluated in regards to targets.
☐ Level 3: Any risk assessment that would exceed the Level 2 category including aerial assessments, decay detection through drilling or tomography, and root crown examinations.

TREE CHARACTERISTICS
Tree #: 1  Species: Camphor  # of Trunks: 1
DBH: 36” Height: 32’ Crown Spread: 16’
Form: ☐generally symmetric ☒minor asymmetry ☐major asymmetry ☐stump sprout
Crown Class: ☒dominant ☐co-dominant ☐intermediate ☐suppressed
Live Crown Ratio: 20%
Age Class: ☐young ☐semi-mature ☒mature ☐over-mature/senescent
Foliage Density: ☐dense ☐normal ☒sparse ☐none (seasonal) ☐none (dead)
Vigor: ☐high ☐normal ☒low
Annual Shoot Growth: ☒excellent ☐average ☐poor
Twig Dieback? ☒yes ☐no
History of Failure? ☐no ☒yes, explain: _____
Woundwood Development: ☒excellent ☐average ☐poor ☐none
Epicormic Sprouts? ☒yes ☐no
Known or Suspected Insect Infestation or Disease: none
Special Value: ☒specimen ☐heritage/historic ☐wildlife ☐unusual ☒street tree
☐screen ☐shade ☐CA Native ☐Flowering ☐Fruiting ☐other: _____
SITE CONDITIONS

Site Character: ☑ residence ☐ commercial ☐ school ☐ park ☐ open space ☐ natural ☐ median

Irrigation: ☑ unknown ☐ none ☐ adequate ☐ inadequate ☐ excessive ☐ trunk wet

Site Changes: ☑ unknown ☐ none ☐ grade change ☐ root impacts ☐ other _____

Soil: ☑ limited volume ☐ saturated ☐ shallow ☑ compacted ☐ pavement over roots 80% 80%

Describe: _____

Topography: ☑ flat ☐ slope ___%  Prevailing Wind Direction: _____

Common Weather: ☑ strong winds ☐ fog ☐ sun ☐ heavy rain ☐ _____

Wind Exposure: ☑ single tree ☐ below canopy ☐ above canopy ☐ recently exposed

☐ edge of stand ☐ windward ☐ area prone to windthrow ☐ _____

TARGET POTENTIAL

Primary Target(s): ☑ building ☐ parking ☐ traffic ☐ pedestrian ☑ recreation ☐ landscape

☐ hardscape ☐ small features ☑ utility lines ☐ other _____

Distance to Target: 10’ Can Target Be Moved? ☑ yes ☐ no Can Use Be Restricted? ☑ yes ☐ no

Occupancy Rate: ☑ rare ☐ occasional ☐ frequent ☐ constant

TREE DEFECTS

Describe the Defective Part(s) and Conditions of Concern –

Crown/Branches: ☐ cracks ☐ lightening damage ☐ oozing sap ☐ included bark ☐ galls ☐ hollows

☑ other 75% of crown removed by owner

Trunk: ☐ missing/abnormal bark ☐ codominant stems ☐ included bark ☐ cracks ☐ ooze

☐ visible decay ☐ lean ___ degrees; corrected? ___ ☐ cankers ☐ mushrooms/conks;

describe species, quantity, and distribution of fruiting bodies _____

☑ other some unhealed wounds

Roots and Root Collar: ☐ root collar buried ☐ root plate lifting ☐ damaged roots ☐ visible decay

☐ ooze ☐ cavity ☐ mushrooms; species, quantity, and distribution of fruiting bodies _____

☑ other old root cuts for previous sidewalk repair

Inspection Limitations: ☑ None ☐ Visibility ☐ Access ☐ Vines ☐ Other _____
**RISK CATEGORIZATION**

Matrix 1. Likelihood Matrix

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Overall Tree Risk Rating: ☐Low ☒Moderate ☐High ☐Extreme

**HAZARD ABATEMENT**

Treatment: ☐remove tree ☒remove defective part ☐other _____

Replace Tree? ☒no; reason: ______

☐yes, recommended species ______

Potential Impacts to Adjacent Trees: ☒none ☐exposure ☐leave stump ☐grind stump

Other issues/recommendations: Property started having tree removed since sidewalk was to be repaired, not understanding that the tree roots were to be pruned and tree canopy cleaned to accommodate root pruning. The tree may survive for a few more years, but will never be restored to it's original condition. Restoration work would involve removing several large limbs. The tree is already over-mature and showing signs of decline. My recommendation is to allow the property owner to complete the removal, grind the stump, and replant a new tree. This should be done at the property owner's expense.
Strategy to reduce infrastructure damage potential

- Species selection
- Root Pruning
- Basin expansion
- Curve sidewalk
- Curb pop out
- Modified gravel layer
- Reinforced slab
- Thicker slab
- Expansion joints
- Pervious concrete
- Asphalt
- Decomposed granite
- Compacted gravel
- Pavers
- Recycled rubber
- Grind edge
- Ramps/wedges
- Remove tree

Advanced Assessment: Main concerns, notes, explanations, description of tools used, assessment methodology, analysis of alternative methods to alleviate the hazard without removal:


Staff Use Only: The applicant has demonstrated that the condition or location of this tree presents a clear public safety hazard or a foreseeable danger of property damage to an existing structure and such hazard or danger cannot reasonably be alleviated by treatment. Alternative methods to alleviate the hazard without removal are not possible. This tree presents a high or extreme risk warranting issuance of a hazard tree removal permit.

- Yes  X No Reviewed By: John Hawkridge Site Visit Conducted: 2/27/19
605 San Carlos
Staff Report / City of Albany Street Tree Inspection

Assignment: Review trees and provide recommendations for:
- ☒ Removal
- ☐ Pruning
- ☐ Sidewalk Repair
- ☐ Root Pruning
- ☐ Planting

Tree Location: 821 Cornell Ave  Tree # (direction of traffic): 1

Species: Catalina Ironwood (1) - 15’ ht, 5” dbh  ☒ Photos taken

Staff Recommendation:
Recommendation is to remove the tree and replace with 2 trees at property owner's expense. One tree can be replanted onsite, the other tree to be planted at a site TBD. The cost of a 15gal Ironwood is approx. $100. The cost to have it planted by city is approx, $250 each, tree included. Total cost of replanting, $500. Tree removal and establishment of a new tree basin would need to be done by the property owner.

Fiscal impact: Cost estimated at $0.00

Tree Description:
Health: good
Structure: good

Site Description:
3 Catalina Ironwood in the planting strip, the tree to be removed is the one to the left, or north side of the property. A driveway currently exists on the south side end of the property. Remodeling plans include relocation the driveway to the north side of the property where the tree in question now exists.

Discussion:
Pros: this tree is the healthiest of the 3 trees
Cons: the tree obstructs the location of the planned driveay relocation.

Summary:
Tree meets Emergency City Tree Removal Criteria: ☐
Tree meets Non-Emergency City Tree Removal Criteria: a)☐ b)□ c)☐ d)☐ e)☐ f)☒

Inspected by: John Hawkridge, Urban Forester, ISA Certified Arborist WE-3063AU
Date: 2019-02-27
TREE HAZARD EVALUATION FORM

Site Address: 821 Cornell Ave
Assessment Date: 2019-02-27
Property Owner’s Name: Haider Gadizi  □public  □private
Arborist’s Name: John Hawkridge  ISA Certified Arborist No.: WE-3063AU
Requested by: ♦City  □Property Owner
Attachments:  □site plan  □photographs  □other _____

Tree Risk Assessment (standard ANSI A300 (Part 9)-2017 Tree Risk Assessment) level:
□ Level 1: Limited visual assessment of an individual tree or population of trees
♦ Level 2: A 360-degree visual evaluation of a tree where the crown, trunk, trunk flare, above-ground roots, and site conditions are evaluated in regards to targets.
□ Level 3: Any risk assessment that would exceed the Level 2 category including aerial assessments, decay detection through drilling or tomography, and root crown examinations.

TREE CHARACTERISTICS
Tree #: 1  Species: Catalina Ironwood  # of Trunks: 1
DBH: 5”  Height: 15’  Crown Spread: 8’
Form: ♦generally symmetric  □minor asymmetry  □major asymmetry  □stump sprout
Crown Class: ♦dominant  □co-dominant  □intermediate  □suppressed
Live Crown Ratio: 100%
Age Class: ♦young  □semi-mature  □mature  □over-mature/senescent
Foliage Density:  □dense  □normal  □sparse  □none (seasonal)  □none (dead)
Vigor:  □high  □normal  □low
Annual Shoot Growth:  □excellent  □average  □poor
Twig Dieback?  □yes  ♦no
History of Failure?  ♦no  □yes, explain: ______
Woundwood Development:  □excellent  □average  □poor  □none
Epicormic Sprouts?  □yes  ♦no
Known or Suspected Insect Infestation or Disease: none
Special Value:  □specimen  □heritage/historic  □wildlife  □unusual  ♦street tree
□screen  □shade  □CA Native  □Flowering  □Fruiting  □other: ______
SITE CONDITIONS

Site Character: ☒ residence ☐ commercial ☐ school ☐ park ☐ open space ☐ natural ☒ median

Irrigation: ☒ unknown ☐ none ☐ adequate ☐ inadequate ☐ excessive ☒ trunk wet

Site Changes: ☒ unknown ☐ none ☐ grade change ☐ root impacts ☒ other proposed driveway

Soil: ☒ limited volume ☐ saturated ☐ shallow ☐ compacted ☒ pavement over roots 80%

Describe: _____

Topography: ☒ flat ☐ slope ____% Prevailing Wind Direction: _____

Common Weather: ☒ strong winds ☐ fog ☐ sun ☐ heavy rain ☒ _____

Wind Exposure: ☒ single tree ☐ below canopy ☐ above canopy ☐ recently exposed

Occupancy Rate: ☐ rare ☐ occasional ☒ frequent ☐ constant

TARGET POTENTIAL

Primary Target(s): ☐ building ☒ parking ☐ traffic ☐ pedestrian ☐ recreation ☒ landscape

hardscape ☐ small features ☐ utility lines ☐ other _____

Can Target Be Moved? ☐ yes ☒ no Can Use Be Restricted? ☒ yes ☐ no

Describe the Defective Part(s) and Conditions of Concern –

Crown/Branches: ☐ cracks ☐ lightening damage ☐ oozing sap ☐ included bark ☐ galls ☐ hollows

other none

Trunk: ☐ missing/abnormal bark ☐ codominant stems ☐ included bark ☐ cracks ☐ ooze

visible decay ☐ lean ___ degrees; corrected? ____ ☐ cankers ☐ mushrooms/conks;

describe species, quantity, and distribution of fruiting bodies _____

other none

Roots and Root Collar: ☐ root collar buried ☐ root plate lifting ☐ damaged roots ☐ visible decay

ooze ☐ cavity ☐ mushrooms; species, quantity, and distribution of fruiting bodies _____

other none

Inspection Limitations: ☒ None ☐ Visibility ☐ Access ☐ Vines ☐ Other _____
**RISK CATEGORIZATION**

**Matrix 1. Likelihood Matrix**

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**Overall Tree Risk Rating:**  X Low  □ Moderate  □ High  □ Extreme

**HAZARD ABATEMENT**

Treatment: □ remove tree □ remove defective part  X other none

Replace Tree? □ no; reason: ______

□ yes, recommended species ______

Potential Impacts to Adjacent Trees:  X none  □ exposure  □ leave stump  □ grind stump

Other issues/recommendations: Tree #3 of 3 trees in a row at this address. Tree #2 shows signs of stress due to being overshadowed by tree #1 on its south side. Tree #3 shows no signs of stress or decline. Building plans have been approved for this project. My recommendation is to allow the tree to be removed and replaced with 2 new 15 gal sized trees, one at this location the other at a location yet to be determined, at the property owner's expense.
Strategy to reduce infrastructure damage potential

☐ Species selection
☐ Root Pruning
☐ Basin expansion
☐ Curve sidewalk
☐ Curb pop out
☐ Modified gravel layer
☐ Reinforced slab
☐ Thicker slab
☐ Expansion joints
☐ Pervious concrete
☐ Asphalt
☐ Decomposed granite
☐ Compacted gravel
☐ Pavers
☐ Recycled rubber
☐ Grind edge
☐ Ramps/wedges
☒ Remove tree

Advanced Assessment: Main concerns, notes, explanations, description of tools used, assessment methodology, analysis of alternative methods to alleviate the hazard without removal:


Staff Use Only: The applicant has demonstrated that the condition or location of this tree presents a clear public safety hazard or a foreseeable danger of property damage to an existing structure and such hazard or danger cannot reasonably be alleviated by treatment. Alternative methods to alleviate the hazard without removal are not possible. This tree presents a high or extreme risk warranting issuance of a hazard tree removal permit.

☐ Yes  ☒ No Reviewed By: John Hawkridge Site Visit Conducted: 2/27/19
821 Cornell (tree to the left/north side of property)
CITY OF ALBANY
PARKS, RECREATION AND OPEN SPACE COMMISSION
STAFF REPORT

Agenda Date: March 14, 2019

SUBJECT: Albany Community Foundation Gifts to the City: Welcome to Albany Sign

REPORT BY: Chelle Putzer, Recreation & Community Services Director

STAFF RECOMMENDATION

That the Commission approve the Gifts to the City application and proposal from the Albany Community Foundation (ACF) for the purchase and installation of a new Welcome to Albany Sign on Key Route Boulevard.

BACKGROUND

The Gifts to the City application and proposal to purchase and install a new Welcome to Albany sign on Key Route Boulevard was submitted by Doug Donaldson on behalf of the Albany Community Foundation on February 19, 2019.

Per the administrative procedure for “Acceptance of Gifts to the City: Memorial or Recognition Requests and Proposed Capital Projects” (approved by Council in March of 2004), the City Manager shall review the application and recommendations from staff before the application can go before the Commission.

The City Manager has approved this application to be considered by the Commission. The application has been reviewed by the City’s Public Works Director. If approved by the Commission, it will go to the City Council for their consideration, per AMC 2-27.8, “Gifts to the City”.

DISCUSSION

The existing Welcome to Albany, located at Key Route and Brighton Avenue, was installed by the Albany Community Foundation in February. The sign was designed, built and installed by Albany Community Foundation Board members, Allan Maris and Doug Donaldson. Currently, the sign is in poor condition, as some of the posts are insecure and the footing is rising. ACF would like to propose replacement of the entire sign.
City Staff worked with local designer, Mark van Bronkhorst, to design a new welcome sign that can be used for this project location and adjusted to fit in other entry points into the City. The sign will be 59 x 34.32” and sandblasted out of western cedar then stained and painted. The proposed location is at the El Cerrito/Albany border in the median on Key Route Boulevard. This location is north of the current welcome sign. The proposal is to install the sign in an existing planting area (keeping it away from mowers) and at an angle that will make it visible to passing traffic.

The City’s Public Works staff will install the sign.

**FINANCIAL IMPACT**

The Albany Community Foundation will pay for the cost of the sign which is $3,182.75.

**Attachments:**

1. Gifts to the City Application and Proposal
2. Map of Location and Design
Gifts to the City Application:

1. Welcome Sign Replacement - Key Route Bl. 2/19/19
2. Replace existing Welcome to Albany Sign. See attached proposal.

Doug Donaldson, President, Albany Community Foundation
510 - 524-4835
dougdonaldson@icloud.com
627 Spokane Ave., Albany
See attached Proposal

Key Route Blvd., north of Brighton Ave. Intersection
Albany Community Foundation (ACF)
$3,182.75
100%
Locate to avoid potential lawnmower damage.
Sign should last for several decades without maintenance.
Complete in 2019.

See attached Proposal
PROPOSED GIFT TO THE CITY OF ALBANY

Pursuant to the adopted Administrative Procedures the Albany Community Foundation is requesting consideration of the following proposal to replace the WELCOME TO ALBANY sign in the median of Key Route Boulevard at Buchanan Street.

Background: The existing WELCOME TO ALBANY sign was installed by the Albany Community Foundation in February 2007 in conjunction with a small public art installation that was subsequently vandalized and removed. The sign was designed, built and installed by ACF Board members, Allan Maris and Doug Donaldson.

![Figure 1: Sign installation, 2007](image1.jpg)

Currently, the sign is in fairly poor condition, as some of the posts are insecure and the footing is rising. Last year, Doug Donaldson repaired a missing letter and re-painted the green signboard, but now ACF would like to propose replacement of the entire sign.

![Figure 2: Existing Sign](image2.jpg)
Proposal Part 1 – A New Sign: ACF is proposing to replace the existing sign with a new WELCOME TO ALBANY sign in accordance with the new design recently commissioned by the Parks and Recreation Department. See below.

The replacement sign would be designed and manufactured by Design-a-Sign, the Albany business that designed and manufactured the Thomsen Pierce Street Park sign for the Park’s construction contractor. The replacement signboard would be approximately 34 inches tall and 59 inches wide, as compared to 33 inches tall and 48 inches wide for the existing sign.

Proposal Part 2 – A New Location: The ACF Board notes that the existing sign is located at the Brighton Avenue intersection, not very close to the actual Albany border. If located closer to the city limits, the sign would be somewhat more visible than at the existing location, and outside of the intersection’s driving and viewing distractions. The adjoining photosimulation shows the sign installed at a suitable location several hundred feet north of the intersection, where the sign can be erected inside a planting bed (avoiding lawnmowers) and canted at an angle that would provide good visibility from vehicles entering Albany on Key Route Boulevard.

Figure 3: Proposed sign design and placement
Proposal Part 3 – ACF Commitments: The proposed new sign would cost $3,182.75, per the proposal from Design a Sign, which is attached. ACF is proposing to fund the entire cost of the sign, as a gift to the City. It would be delivered to the Public Works Center, for installation by a city crew, within 4 – 6 weeks of receiving a notice to proceed from the City Manager.

The sign will not require any regular maintenance and should last for many years.

Contact Information:

Doug Donaldson, President
Albany Community Foundation
1163 Solano Ave., Box 133
Albany, CA 94706
510-524-4835
dougdonaldson@icloud.com

For additional questions/discussion you could also contact ACF Board Members Peggy McQuaid, Vice Mayor, or Tod Abbott, Parks and Recreation Commissioner.
**QUOTATION**

Date: 2/13/19  
Company: City of Albany  
Contact: Chelle Putzer  
Email: cputzer@albanyca.org  
Phone: (510) 559-7218  
Sales Person: Eric

<table>
<thead>
<tr>
<th>QTY</th>
<th>Description</th>
<th>Size</th>
<th>Color</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sandblasted western red cedar sign with 2 posts 4”x4” (painted to match). Single-sided with finished back.</td>
<td>34.5” x 59” x 1.75” thick.</td>
<td>White on 2 tones of green painted background.</td>
<td>$2900.00</td>
</tr>
</tbody>
</table>

Eye match from PMS colors.

Sales Tax:   
Total:  
Deposit:  
Amount Due:  
$282.75  
$3182.75

Please let me know this is approved. Turnaround is about 3-4 weeks.

Installation: _Not included_

Design Req’d? _N_  
Proof Req’d? _N_  
Date Emailed:__________
2019–2021 Work Plan DRAFT
Recommended by the Parks, Recreation & Open Space Commission: Date
Approved by the City Council: Date

Background

The following work plan identifies recent accomplishments, and priority work items for the upcoming work plan period. The work plan includes items identified as priority projects within the City Council’s Strategic Plan. The Parks, Recreation & Open Space Commission shall review the work plan each year in January to identify accomplishments and ensure continued focus on completing work plan items. Work plans are presented to the Council every two years, and if a change is needed to the work plan outside of that schedule, the Parks, Recreation & Open Space Commission shall submit a “Request for Amendment to Advisory Body Work Plan” Form for review by the City Council.

Committee Purpose

It shall be the duty of the Parks, Recreation and Open Space Commission of the City to advise the City Council regarding all matters of public recreation and all matters pertaining to parks, open space including creeks, Albany Waterfront Park, and Albany Hill, street trees, parking strips, parkways, squares and similar area within the City. Such Commission shall endeavor to formulate a parks, recreation and open space master plan, select and propose to the Council sites for playgrounds, make recommendations for acquisition and maintenance of playgrounds for children and recreation centers for the public, and generally advise the City Council in matters connected with parks, recreation and open space in general. It shall be a function of the Parks, Recreation and Open Space Commission of the City to promote and encourage among various public and private agencies and individuals the development of such recreational facilities and programs as shall benefit all citizens of the City.

Recent Initiatives and Accomplishments

- Reviewed 37 Street Tree Removal Applications
- Completed Phase I of Peggy Thomsen Pierce St. Park: Opening of Park March 1, 2018
- Ohlone Greenway and Sidewalk Project Completed: Opening Ceremony November 21, 2017
- Bus Stop Parklet Completed: Opening Ceremony February 25, 2018
- Memorial Park Tot Lot & Patio Improvements completed July 2017
- Albany Hill Access and Trail project designs completed
- Dartmouth Tot Lot Improvements completed November 2017
- CPRS Award of Excellence Regional Class 1: Ohlone Greenway Improvement Project, Excellence in Park Planning & Development
- 2018 CPRS District 3 Annual Awards Program, Outstanding Facility or Park: Bus Stop Parklet
- Installed new Gender-Neutral Bathroom signs July 2017

2019 – 2021 Policy Review and Initiatives (list items in order of priority)

- City Council Strategic Plan Items:
• Other Work Plan Items:
<table>
<thead>
<tr>
<th>Item</th>
<th>Supporting Document</th>
<th>Funding Source</th>
<th>New/Moved/WIP</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Council Strategic Plan Priorities</strong></td>
<td></td>
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<tr>
<td>Identify funding source within upcoming 2-year budget to update the Parks &amp; Recreation Master Plan</td>
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<tr>
<td>Establish annual meeting through the Parks, Recreation &amp; Open Space Commission to review status maintenance &amp; restoration of creeks</td>
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<tr>
<td>Conduct analysis for turf/grass field and opportunities for enhanced landscaping at Peggy Thomsen Pierce Street Park</td>
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<tr>
<td>Review existing memorials and features on public lands: Inventory and evaluate existing memorials and features</td>
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<td></td>
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<tr>
<td>Create policies concerning memorials on public lands: Research peer city policies</td>
<td></td>
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<td>Investigate funding options for retrofitting the Veterans Building</td>
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<tr>
<td>Review Albany Hill Trail Projects (Possibly bridge)</td>
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<tr>
<td>Complete Memorial Park Bathroom renovation</td>
<td></td>
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<tr>
<td>Review Ocean View Park Bocce Court Designs and complete installation</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Review Memorial Park path lighting designs and complete installation</td>
<td></td>
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<tr>
<td>Review proposal to convert Terrace Park 5-12 Playground to Fibar and install new “Big Kids Swing”</td>
<td></td>
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<tr>
<td>Propose projects for remaining Measure R (CIP Recreation Playfield) funds</td>
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<tr>
<td><strong>Funding Source</strong></td>
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<tr>
<td><strong>Timing</strong></td>
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<tr>
<td><strong>Notes</strong></td>
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<tr>
<td>Review Street Tree Removal Applications</td>
<td>Moved</td>
<td>Albany Hill &amp; Creekside Park Master Plan/ GP CON-2.5</td>
<td>Ongoing</td>
<td></td>
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<tr>
<td>Periodic Updates on Albany Hill Vegetation Management</td>
<td>New</td>
<td>Ongoing</td>
<td></td>
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<tr>
<td>Review status of AB 2404 twice per year</td>
<td>Moved</td>
<td>Fair Play Act Policy (AB 2404; Reso No. 2017-85)</td>
<td>Ongoing</td>
<td></td>
</tr>
<tr>
<td>Establish Dog Park in Albany (based upon Sub-Committee analysis)</td>
<td>New</td>
<td>If determined by sub-committee work and approved by Council could work on design to add Dog Park amenities to site</td>
<td></td>
<td></td>
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<tr>
<td>Peggy Thomsen Pierce Street Park Improvements</td>
<td>Moved</td>
<td>SP, GP, Master Plan</td>
<td>Ongoing</td>
<td></td>
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<tr>
<td>Ocean View Park Tennis converted to Pickleball Courts</td>
<td>New</td>
<td>PROS/Council</td>
<td></td>
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<tr>
<td>Biennial review of the Street Tree Removal Policy</td>
<td>Moved</td>
<td>Street Tree Policy</td>
<td></td>
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<tr>
<td>Receive presentations/training on Waterfront related items</td>
<td>New</td>
<td>As needed</td>
<td>Council, Marten</td>
<td></td>
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</tbody>
</table>

### Additional Suggestions by Commissioners

#### Open Space
- Develop a monarch habitat assessment
- Regular updates on management of creeks and waterfront
- Implementation of bridges across creeks - Cerrito Creek at Adams St and Codornices Creek near the little league parks
- Review waterfront jurisdictions and management
- Discussing what to do with the space where the cross is now in Albany Hill Park after the court case(s) are finished and the city council acts or doesn’t. The case at 9th Circuit Court of Appeals could be over in 2019.
- Codornices Creek. Continue joint planning with the University of California and the City of Berkeley on improvements to the Codornices Creek Trail

#### IPM Update
- Possibility of more signage to help visitors find parks and rec areas
- Try and sequester funding for veterans building retrofits
- Albany Tree Ordinance (this could more clearly address issues such as replanting of trees, fines for illegal Tree topping, and John’s great idea of a Heritage tree policy.)
- Master Tree Plan for Albany
- Former Library Building. Explore the feasibility of using the former library building on Solano Avenue (now owned by the School District and used by the YMCA) for additional recreational programs (5.E)
- Additional seating and improvements on Ohlone Greenway
- Art in Parks
- Memorial park improvements, maintenance of picnic area and bbq pit overall preparation
- Name Dartmouth Grass area under BART
- Convert under utilized parking along Masonic (near Dartmouth) into parkland
| **Memorial Park**
| Entry promenade, New signage, bike racks, benches |
| **PTPSP:** Asphalt path loop around the field so kids could ride scooters and bikes; a slide (down the hill), more spinning things, and swings in the open space past the bathrooms |
| **Memorial Park. Update the 1998 Memorial Park Master Plan to reflect current conditions** |
| **New Parks** |
| Miniature parks on Adams and Kains if/when those streets move beyond the pilot bike boulevard project where concrete cylinders are planned to be used to block traffic from entering in 1 direction at the end of each block. But after the pilot project if the bike boulevards become permanent, consultants showed barrier designs that were more like raised areas (edged with curbs) and landscaping. |
| **Making more use of the median on Key Route Blvd to draw people together outdoors with things like fitness stations, outdoor games, and/or a dog park** |
| **Albany Hill. Designate the crest of Albany Hill and adjacent upper slopes for open space (1.2). Work with the owner of the 11-acre vacant parcel south of Gateway Towers and land conservation organizations to develop a site plan for the property (1.C). Provide for a dedicated trail easement through the 11-acre parcel on the west side of Albany Hill** |
| **Sports Fields. Explore opportunities to create new sports fields** |
| **Playgrounds. Develop an improvement and/or replacement program for Albany’s playgrounds** |
| **Reclaimed Water Use. explore opportunities for reclaimed water use on City parks** |
| **Dog Parks. address the need for additional dog play areas in an update of the Parks, Recreation, and Open Space Master Plan** |

| **GP 3.B** | **Nobel** |
| **GP 6.B** | **Nobel** |
| **GP 2.F & 3.5** | **Nobel** |

**EBMUD partnered with Albany to install recycled water lines in Buchanan Street from Pierce Street to San Pablo Avenue. An additional pipeline is planned on Marin Avenue, eventually extending east to the Ohlone Greenway. The reclaimed water system transports high quality treated wastewater effluent from the treatment plant near the Bay Bridge for reuse in landscape irrigation, industry, and other non-potable applications. Extension of the system requires the installation of separate reclaimed water lines, which is a substantial capital expense. EBMUD’s East Bayshore project will supply an annual average of 2.5 million gallons per day of recycled water to portions of Alameda, Albany, Berkeley, Emeryville, and Oakland. Additional funding will be required to complete the distribution system. (GP CON page 7-2)**
SSB Suggestions:
From 2/14/2019 PROS Meeting:

- Funding for Run Around Town
- Support Albany Tri
- Bike Sharing Program
- Water filler at Dog Park and at the Bulb

Marten:
Watering stations:

- Up and down Solano Ave, possibly where there is significant sidewalk space, possibly near larger bulb-outs at intersections.
- At all city parks.
- Key Route median at Brighton where many middle school and high school students pass going to-from music and choir classes.
- Watering station for humans and dogs @ Albany bulb
- Watering stations along greenway
- Sites close to all 3 elementary schools, the middle school, high school, and Jackson Street childcare.
- I would encourage a variety of different stations that are not the base price model but make a statement, possibly some with input from the Arts Commission whether for commissioning fountains themselves or for 3D or 2D art that compliments fountains or for choosing from among distinctive commercial offerings.

Abbott:
For the SSB money, the only thing I'm pushing for is a public restroom on the greenway (with the walking and bike path, that's a good location). Obviously, this is a big lift, but it supports and encourages outdoor activity and addresses issues for people experiencing homelessness. Look at it this way, where are those people who fill up their bottles at the drinking fountains going to return that water? ;-)

Prefab public restrooms are available (actually saw the ad in the recent California Parks & Rec magazine) with attractive features such as self-cleaning operation, and time-limits. The Exeloo from the ad costs about $300K for the unit, installation, and a two year maintenance contract. I'm not suggesting that's the answer, but I figure that's probably a decent ballpark. This would be something that money from a few years of SSB tax could go toward. This sort of capital improvement is well suited to this tax that ideally will grow smaller over time, so is ill-suited to funding ongoing programs.

If new physical public restrooms are out of the question, we could consider a program that identifies locations and businesses that offer a public restroom -- the parks, the Senior Center and Community Center to start. Money could be dedicated to recruiting other facilities, providing some amount of monetary support to help offset related costs, and signage.

Staff:

- Healthy Snacks to Friendship Club & Teen Center participants: $16,000/yr
- Provide Free to those who qualify for reduced lunch/small fee for residents:
  - Cooking Classes and Camps $25,000
  - Youth Sport/fitness classes/camps: $25,000
- Free fitness in the Parks: $10,000