City of Albany

PLANNING APPLICATION FORM
NON-RESIDENTIAL

Please complete the following application to initiate City review of your application. Please be aware that staff may have additional application requirements. For projects requiring Planning and Zoning Commission review, please schedule an appointment with Planning Division staff. The Community Development Department office is open to accept applications Monday, 8:30 AM to 7:00 PM, Tuesday through Thursday 8:30 AM to 5:00 PM, and Friday 8:30 AM to 12:30 PM (closed Noon - 1PM, Mon. - Thu.) at 1000 San Pablo Avenue, Albany, CA 94706 (510) 528-5760.

Fee Schedule (FY 2013-2014)

☐ Design Review* $2,072/ Admin. $1,101
☐ Parking Exceptions/Reductions - see separate handout* $Actual Cost/Min $2,072
☐ Conditional Use Permit (major)* $Actual Cost/Min $2,072
☐ Conditional Use Permit (minor)* $1,101
☐ Sgn Permit $1,479/$461 Admin.
☐ Temporary/Seasonal Conditional Use Permit* $461
☐ Lot Line Adjustment* $Actual Cost/Min $1,101
☐ Secondary Residential Unit* $1,101
☐ Parcel/Subdivision Map; Planned Unit Development; Condo Conversion* $3,357
☐ Variance* $2,072
☐ Other(s): ___________________________ $

*When obtaining more than one planning approval, the full amount for the highest fee will apply and ½ fee will be charged for any other ones
General Plan Update Fee $45 included in the fees above. This fee only needs to be paid once for each separately submitted application.
**If applying for a Conditional Use Permit, please complete the Supplemental Questionnaire**

Job Site Address: 1048 Peralta Ave, Albany, CA

Property Owner(s) Name: Holly Dubois

Mailing Address: Above

Phone: 510.495.4651
Fax: 510.527.2324

Email: hollyofkewoods@yahoo.com

City: State/Zip: 94706

Applicant(s) Name (contact person): Holly Dubois, Sam Dubois

Mailing Address: Above

Phone: Above
Fax:

Email: SamDahattractions.com

City: State/Zip:

PROJECT DESCRIPTION (Please attach plans)

see attached
TERMS AND CONDITIONS OF APPLICATION

I, the undersigned owner (or authorized agent) of the property herein described, hereby make application for approval of the plans submitted and made part of this application in accordance with the provisions of the City's ordinances, and I hereby certify that the information given is true and correct to the best of my knowledge and belief.

I understand that the requested approval is for my benefit (or that of my principal). Therefore, if the City grants the approval with or without conditions, and that action is challenged by a third party, I will be responsible for defending against this challenge. I therefore agree to accept this responsibility for defense at the request of the City and also agree to defend, indemnify and hold the City harmless from any costs, claims, penalties, fines, judgments, or liabilities arising from the approval, including without limitation, any award or attorney's fees that might result from the third party challenge.

For this purposes of this indemnity, the term "City" shall include the City of Albany, its officers, officials, employees, agents and representatives. For purposes of this indemnity, the term "challenge" means any legal or administrative action to dispute, contest, attack, set aside, limit, or modify the approval, project conditions, or any act upon which the approval is based, including any action alleging a failure to comply with the California Environmental Quality Act or other laws.

The signature of the property owner is required for all projects. By executing this form you are affirming that you are the property owner.

Signature of Property Owner  Date

Signature of Applicant (if different)  Date
Albany Haunt 2015 Proposed Plan

Dates and hours of event

October 23, 24, and 30th: 7-9:30 PM
October 31st: 6-10PM

Number of Adults Helping to Manage the Operation

On Halloween 5-8 adults will be present and on the other nights a minimum of 4 adults present.

Number of actors participating in the event

8-12 youth actors (ages 14-18 y/o) participate in the event and are also trained in safety protocols and positioned throughout the attraction to assist guests.

Typical Process/flow of the Event

We plan to have guests wait in line on the driveway side of the gate. Group size will be 4 to 10 people maximum at a time. Young children, if they show up alone are sent to get their parents or other the adults they are out trick or treating with. On Halloween, once a group has passed the midway point of the haunt, another group will be allowed to enter to expedite the flow of people through the attraction and minimize lines.

Measures/Precautions for Crowd Control

Crowds have historically lined up on the sidewalks and waited patiently. We have not had any parking issues as most people are on foot. When guests are in line we ask for donations for the Food Bank and will answer questions about the attraction. On Halloween there are actors to help entertain the crowd a bit while they wait and volunteers keep an eye on safety, i.e. making sure people aren’t gathering in the street etc.

Actors throughout the haunt will be trained to guide guests to the emergency exits if there are any problems. Upon exit, on the north side, up our neighbor’s driveway, we will have a volunteer present to instruct people to move on and leave the property.
Scene Index!!!!!

A-LIVING ROOM: description: dimly lit room with old TV hinting at what nightmares are to come. ceiling height: slanted 8'-12'

B-STRETCHING HALLWAY: description: room gets taller and wider to make you feel like you're becoming a child again. ceiling height: slanted 8'-12'

C-GIANT KIDS ROOM: a 3/2s scale version of a standard kids room. a short show with our main character the Sandman will go on in sink with lighting and sound fx. ceiling height: 12'

D-CLOSET: description: long dark hallway down a ramp. ceiling height: 8'

E-DENTIST OFFICE: description: walk through a dentist office and see the gruesome remains of patients. ceiling height: 8'

F-DREAMLIKE AREA: description: cool blacklight fx. ceiling height: 8'

G-CARNIVAL: description: delapidated carnival.

H-CARNIVAL TENT: description: tent with show and crazy circus lighting. ceiling height: 6'-9'

I-NORMAL KIDS ROOM: description: same as normal kids room but smaller. ceiling height: 8'

Key:
- Standard path of travel
- Emergency travel path
- Safety personnel
- Fire extinguisher
- Exit signage