RESOLUTION NO. 2017-4

A RESOLUTION OF THE ALBANY CITY COUNCIL AUTHORIZING
THE USE OF EQUIPMENT REPLACEMENT RESERVE FUNDS AND
WAIVING FORMAL BID REQUIREMENTS FOR THE PURCHASE AND
INSTALLATION OF A TRUSTED ELECTRONIC RECORDS SYSTEM
AND A COMPUTER REPLACEMENT PROGRAM

WHEREAS, the City has an Information Systems Master Plan which calls for the
replacement and upgrade of obsolete equipment and software in a timely fashion to
ensure the continuity of critical City systems; and

WHEREAS, it is necessary to implement a computer replacement program to begin
switching out dated technology and ensure functional working systems for City
operations; and

WHEREAS, it is estimated that a total of 30 computers will be replaced utilizing
$30,000 from Information Technology Equipment Reserves which has a total budget of
$200,000; and

WHEREAS, it is intended that City computers and associated equipment will be
switched out as needed per a five-year schedule moving forward; and

WHEREAS, another important Information Technology Systems improvement
project is to further the City’s capacity for and security of original electronic records; and

WHEREAS, per Government Code Section 12168.7, and California Code of
Regulations 22620.1-8, a “Trusted Systems” standard is required to provide for secure
storage of electronic original records; and

WHEREAS, the City’s electronic records service provider, ECS Imaging, Inc has
provided a proposal in the amount of $42,746 for the purchase and installation of a
“Trusted Systems” Write-Once Read Many (WORM) Storage System, which will satisfy the Government Code requirements most effectively and efficiently; and

WHEREAS, retaining ECS Imaging, Inc for the purchase and install of the WORM Storage Trusted System is recommended as the City is currently utilizing the services of ECS Imaging, Inc. for electronic records storage management and support.

NOW, THEREFORE, BE IT RESOLVED, that the Albany City Council hereby authorizes a total expenditure of $42,746 from Information Technology Equipment Reserves for the purchase and installation of a WORM Storage Trusted Systems Program, waiving formal bid requirements to retain the services of ECS Imaging, Inc; and

BE IT FURTHER RESOLVED, that the Albany City Council hereby authorizes an expenditure of $30,000 from Information Technology Equipment Reserves for the implementation of a computer replacement program, with the purchase of approximately 30 computers to begin replacing outdated City technology and equipment.

PEGGY MCQUAID, MAYOR
RESOLUTION NO. 2017-4

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ALBANY,
the 6th day of February, 2017, by the following votes:

AYES: Council Members Barnes, Maass, Nason, Pilch and Mayor McQuaid

NOES: none

ABSENT: none

ABSTAINED: none

RECUSED: none

WITNESS MY HAND AND THE SEAL OF THE CITY OF ALBANY, this
7th day of February, 2017.

Eileen Harrington
DEPUTY CITY CLERK