STORY POLES

Pursuant to Section 20.100.010 (4) (c) of the Albany Municipal Code, new residential construction which proposes to increase the height of a single-family residence must have story poles installed on-site at least ten (10) days prior to the public hearing.

Story poles are three-dimensional, full-scale structure that outline the location that a proposed structure will occupy on a proposed site. Story poles allow Planning staff to assess the location and general composition of a proposed building from different elevation points.

INSTALLATION OF STORY POLES

In order to deem an application complete, the story poles must be installed at least ten (10) days prior to the public hearing. Staff will contact the applicant regarding the hearing date. It is the applicant’s responsibility to install on the poles on the subject site. They should remain until the project is either approved or denied. Poles should be removed no sooner than 14 days after the decision.

Story poles shall indicate the height at major corners of the structure and at the extremities of the major roof ridges. Poles must be connected with bright colored tape to indicate the outline of the structure.

Please contact the Community Development Department if you have any additional questions. Monday 8:30 AM to 7:00 PM, Tuesday through Thursday 8:30 AM to 5:00 PM, and Friday 8:30 AM to 12:30 PM (closed Noon - 1:15 PM, Mon. - Thurs.)

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