CONDITIONAL USE PERMIT SUPPLEMENTAL QUESTIONNAIRE

The City of Albany Municipal Code has certain requirements for approving Conditional Use Permits. Your answers to these questions will help staff assess how to process your application. Please understand that this supplemental questionnaire will help staff to further work with you. Thus, we may have additional questions based on your responses below. Additionally, after your application is accepted for processing, staff and Planning and Zoning Commissions (if applicable) will likely make at least one field visit to the site and neighborhood.

1. What is (was) the use in this building/tenant space prior to your proposal?
   _______________________________________________________________________
   _______________________________________________________________________

2. What are you proposing?
   _______________________________________________________________________

3. Proposed hours/days of operation? __________________________

4. Maximum number of employees expected on site at any one time? _________
   (include owners/partners)

5. For instructional uses/assemblies of people/classes, etc. what is the maximum number of participants expected on site at any one time? ________________

6. For restaurants and cafes, will beer/wine/liquor be served? ________________

7. How large is the space your business will occupy? _________________________

8. Do you have off-street parking? If so, how many spaces? ________________

Please contact the Community Development Department if you have any additional questions. We are open with the following hours:

   Monday, 8:30 AM - 7:00 PM, Tuesday - Thursday, 8:30 AM - 5:00 PM
   Friday, 8:30 AM - 12:30 PM Closed for lunch from 12 PM - 1:15 PM daily

   Albany City Hall
   1000 San Pablo Avenue, Albany, CA 94706
   TEL: (510) 528-5760