RESOLUTION NO. 08-17

A RESOLUTION OF THE ALBANY CITY COUNCIL AUTHORIZING THE DESTRUCTION OF CERTAIN RECORDS AND DONATION OF CERTAIN RECORDS TO THE ALBANY HISTORICAL SOCIETY.

WHEREAS, Government Code Section 34090 et seq. authorizes City Department Heads to destroy those City records, documents, instruments and books or papers that are no longer required to be retained by the City;

WHEREAS, the City Attorney has reviewed and consented to the destruction of the records; and

WHEREAS, the City Council is required to approve of the destruction of the records.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Albany that it does hereby authorize the Head of the City Department specified in Exhibit A, attached and made a part hereto, to destroy the City records, documents, books or papers under his/her charge, as described in that certain Exhibit A.

BE IT FURTHER RESOLVED that the City Clerk is authorized to donate the records to the Albany Historical Society under terms and conditions, as approved by the City Administrator.

BE IT FURTHER RESOLVED that the City require a written document from the Historical Society acknowledging receipt of the documents with a condition that they would not be used for any profit or commercial purposes without the expressed written approval of the City, said approval being in the sole discretion of the City.

[Signature]
ROBERT S. LIEBER
MAYOR
CITY OF ALBANY
RECORDS DESTRUCTION LIST

Treasurer

Vault Records
Prepared by: Kim Denton

Approved for Destruction

Department Head

3/20/08
Date

City Attorney

3/25/08
Date

<table>
<thead>
<tr>
<th>Location</th>
<th>Description</th>
<th>Inclusive Dates</th>
</tr>
</thead>
</table>

See Attached List
Attachment to Records Destruction List-Resolution # 08-17
Treasurer Department-Items in Vault
Albany Historical Society would like to take possession of all items except those marked “must shred” and will then dispose of those they don’t want.

Bank of America checkbook & statements from 1995
Closed account undated
2 boxes inventory City Property Records by dept.
binder Proposals for actuarial svcs. - Pension Plan 2000
3 copies binders Pension Invest. Perform. Analysis through Merrill Lynch 1984
Investment Reports 1985-86
Treasurer’s Reports 1980-81
Bond Register Assess. Dist. #3 Series 1-61 1976
Bond Register Solano Av. Beautif. Assess. Dist 1-71
Auditor’s Record file for Solano Ave. Beautif. Assess. Dist #1-71 (Must shred)
Cancelled Bonds for Solano Ave. Beautif. Assess. Dist. #1-71
5 Lighting Assess. Ledgers 1971-1976
Cash Disbursement Book 1957-1960
Treasurer’s Account Books 1968-69, 69-70, 70-71
Cash Receipts Book 1956-63
6 files Masonic Ave. Street Lighting Assess. 1969-1972
Journal Entries ledger 1956-67
Allocation of Cash Receipts ledger 1956-67
Paid Tax Redemptions ledger 1957-64
Original ledger 1971-75
Time Deposits ledger 1974-75
4 San Pablo Ave Str. Assessment files 1967-71
11 Savings Passbooks (City & Pension) closed accts. 1976-1980 (must shred)
Solano Ave. Str. Light. Assess Phase II Tax bills files 1970-75
Masonic Av. Str. Light Assess tax bills files 1970-75
4 files Withholding Tax Sheets 1943-50 (must shred)
6 General Ledgers 1960’s & 70’s
9 Bank Deposits-Cash Receipts Journals 1931-48
San Pablo Str. Improvement Bond ledger 1935-40
Bond Register 1915
Delinquent Tax Sales (newspaper publications) 1914
Blank Ledger-personal property
Unpaid Taxes ledger 1967-70
Index-Delinquent Tax Roll 1966-67
Cash ledger 1908-09
General Ledger 1976-78
Taxes Collected ledger 1967-68
Street Assessment ledger 1941-42
<table>
<thead>
<tr>
<th>Document/Record</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment District #3 ledger</td>
<td>1961</td>
</tr>
<tr>
<td>List of Assessments 1911 Sidewalk Liens</td>
<td>1955-57</td>
</tr>
<tr>
<td>North Outfall Sewer Assessment ledger</td>
<td>1932</td>
</tr>
<tr>
<td>San Pablo Lighting Assessment ledger</td>
<td>1934</td>
</tr>
<tr>
<td>Solano Ave. Lighting Assessment ledger</td>
<td>1929</td>
</tr>
<tr>
<td>Plumbers Examinations ledger</td>
<td>1930’s</td>
</tr>
<tr>
<td>Bond Register-Assess. District</td>
<td>1952</td>
</tr>
<tr>
<td>Bond Scrapbook #1</td>
<td></td>
</tr>
<tr>
<td>Bond Scrapbook Solano Ave.</td>
<td></td>
</tr>
<tr>
<td>Disbursements ledger</td>
<td>1920-30, 1928-29</td>
</tr>
<tr>
<td>Disbursements ledger</td>
<td>1926-28</td>
</tr>
<tr>
<td>Register of Street Bonds ledger</td>
<td>1919-28</td>
</tr>
<tr>
<td>Delinquent Street Opening Assess. Sales ledger</td>
<td>1928</td>
</tr>
<tr>
<td>Election Memorabilia</td>
<td></td>
</tr>
<tr>
<td>Misc. file-duplicate</td>
<td>1970’s</td>
</tr>
</tbody>
</table>

Metal file box with misc. Library Board files from 1960’s & 70’s
*(Albany Librarian to see if they want records)*

Misc. network back-up tapes from previous back-up system
*(Tapes to be properly destroyed by I.T. personnel)*

Misc. floppy disks containing outdated software (pre-Windows versions)
*(To be tossed out/recycled)*
RESOLUTION NO. 08-17

PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ALBANY,
this 7th day of April 2008, by the following votes:

AYES: Council Members Atkinson, Javandel, Okawachi, Wile & Mayor Lieber

NOES: None

ABSENT: None

WITNESS MY HAND AND THE SEAL OF THE CITY OF ALBANY, this 11th
day of April, 2008.

JACQUELINE L. BUCHOLZ, CMC
CITY CLERK